

1	Name of Course	Certificate Course in Digital Videography - Editing and Mixing (413102)																																															
2	Max. Nos. of Student	25 Students																																															
3	Duration	6 Months																																															
4	Type	Part Time																																															
5	Nos. of Days / Week	6 Days																																															
6	Nos. of Hours /Days	4 Hrs																																															
7	Space Required	Theory Class Room – 200 sqft Practical – 200 sqft																																															
8	Entry Qualification	S.S.C. appeared																																															
9	Objective Of Syllabus/ introduction	1) Knowledge of Photography & Videography. 2) Knowledge of various competent used in Digital Videography - Editing And Mixing 3) Ability to Editing & Mixing. 4) Awareness in photography/ Videography. 5) Maintenance of various Instruments used Digital Videography.																																															
10	Employment Opportunity	The trainee will either to be able to take up jobs with agencies which maintain such equipments or with working experience will be in a position to start his own independent Business.																																															
11	Teacher’s Qualification	Diploma in Printing Technology.																																															
12	Training System	<table><tr><th colspan="7">Training System Per Week</th></tr><tr><td colspan="2">Theory</td><td colspan="2">Practical</td><td colspan="3">Total</td></tr><tr><td colspan="2">6 hrs</td><td colspan="2">18hrs</td><td colspan="3">24hrs</td></tr></table>						Training System Per Week							Theory		Practical		Total			6 hrs		18hrs		24hrs																							
Training System Per Week																																																	
Theory		Practical		Total																																													
6 hrs		18hrs		24hrs																																													
13	Exam. System	<table><tr><th>Sr. No.</th><th>Paper Code</th><th>Name of Subject</th><th>TH/PR</th><th>Hours</th><th>Max. Marks</th><th>Min. Marks</th></tr><tr><td>1</td><td>41310211</td><td>Basic Computer Technique</td><td>TH-I</td><td>3 hrs</td><td>100</td><td>35</td></tr><tr><td>2</td><td>41310212</td><td>DIGITAL VIDEOGRAPHY - EDITING AND MIXING</td><td>TH-II</td><td>3 hrs</td><td>100</td><td>35</td></tr><tr><td>3</td><td>41310221</td><td>Basic Computer Technique</td><td>PR-I</td><td>3 hrs</td><td>100</td><td>50</td></tr><tr><td>4</td><td>41310222</td><td>DIGITAL VIDEOGRAPHY - EDITING AND MIXING</td><td>PR-II</td><td>3 hrs</td><td>100</td><td>50</td></tr><tr><td></td><td></td><td>TOTAL</td><td></td><td></td><td>400</td><td>170</td></tr></table>						Sr. No.	Paper Code	Name of Subject	TH/PR	Hours	Max. Marks	Min. Marks	1	41310211	Basic Computer Technique	TH-I	3 hrs	100	35	2	41310212	DIGITAL VIDEOGRAPHY - EDITING AND MIXING	TH-II	3 hrs	100	35	3	41310221	Basic Computer Technique	PR-I	3 hrs	100	50	4	41310222	DIGITAL VIDEOGRAPHY - EDITING AND MIXING	PR-II	3 hrs	100	50			TOTAL			400	170
Sr. No.	Paper Code	Name of Subject	TH/PR	Hours	Max. Marks	Min. Marks																																											
1	41310211	Basic Computer Technique	TH-I	3 hrs	100	35																																											
2	41310212	DIGITAL VIDEOGRAPHY - EDITING AND MIXING	TH-II	3 hrs	100	35																																											
3	41310221	Basic Computer Technique	PR-I	3 hrs	100	50																																											
4	41310222	DIGITAL VIDEOGRAPHY - EDITING AND MIXING	PR-II	3 hrs	100	50																																											
		TOTAL			400	170																																											

SYLLABUS

Theory - I

Basic Computer Technique

1. What is computer, hardware & software, introduction to different physical parts of the computer, switching & shutting down computer? Keyboard & Mouse practice, Notepad, WordPad, Paint.
2. MS-OFFICE
 - MS-WORD
 - MS-EXCEL
 - MS-POWER POINT
 - MS-ACCESS
 - MS-OUTLOOK
3. Photo shop
4. Corel Draw
5. INTERNET
6. E-MAIL
7. IT Application such as
 - FAX Machine,
 - Printers
 - Scanners

Theory - II

Digital Videography -Editing And Mixing

1. Electrical and personal safety, dangers and preventions.
2. Camera Operation: Familiarizing with different controls & their setting for operation.
3. Digital still Camera operation and observing different controls and their applications.
4. Digital Video Camera operation and familiarizing with different controls and their application.
5. Installing Digital Camera Software on PC: Downloading & storing captured Photographs.
6. Using Photo Shop tools on still images/Photographs for editing and mixing.
7. Installing Pinnacle Studio Editing and mixing software on PC. Downloading and storing captured video movie.
8. Using Pinnacle Studio editing and mixing software for making vide project.
9. Movie Project CD writing.

Laboratory Practical
Practical –I
Basic Computer Technique

1. Practical's on Computer assembly
2. Computer On –OFF Methods
3. Windows Operating System
4. Notepad
5. WordPad
6. Paint
7. MS-OFFICE
MS-WORD
MS-EXCEL
MS-POWER POINT
MS-ACCESS
MS-OUTLOOK
8. Internet
Concept
Internet Explorer
WWW?
Browsing
Search Engines
Downloading
Chatting
9. Email
Concept
Creating Email account
Sending & receiving E-Mail
Attachment
10. PhotoShop
11. Corel Draw

Practical –II
Digital Videography -Editing and Mixing

1. Practice procedures for safety and health hazards measures.
2. Camera working principle, Lighting, Lens, Focusing, Aperture, Shutter and Film Speed, lens, zooming, focus.
3. Digital Still Camera working Principle different function advantages compared with conventional type camera.
4. Digital Video Camera working principle. PAL Standards.
5. Capturing and Storing methods of Digital Still Camera photographs by using PC USB port.
6. Adobe Photo Shop Tools applications and their using methods for editing and mixing.
7. Pinnacle Studio Editing and Mixing Software. Capturing and Storing methods of Digital Video Camera movie.
8. Methods of using video clips, transitions, titles and background sound effects.
9. Video project making creating MPEG movie.

List of Tools Equipment :

Sr. No.	Description of Item	Qty.
1	Still Digital Camera	2
2	Digital Video Camera OF Latest standard (presently like HI-8, DV)	2
3	Computers	5
4	Software for video capturing (Adobe-Photoshop, pinnacle or latest)	2
5	Various light sources.	2
6	Colour Printers	2
7	Scanners	2

Reference Book

1. Hand Book of MS Office 2003/2007.
2. Handbook of Corel Draw
3. Hand Book of Photoshop
4. Hand Book of Pinnacle Photo studio

B) Video CD/DVD

- 1) Fundamental of Computer
 - 2) MS-Office
 - 3) Photo Shop
 - 4) Corel draw
 - 5) Pinnacle photo studio
-